

Town of Brimfield  
Board of Selectmen  
Town Hall, 21 Main Street  
Meeting Minutes – July 23, 2018

Present: Member; Paul McCarthy, Paul Vandal, member; Michele-Lee Shea,  
Member; Ryan Olszta; Recording; Carol Camerota  
Member Absent; Carolyn Haley,  
Others: Police Chief; Charles Kuss, Fire Chief; Brendan McCarthy, Dave Girouard,  
ZBA; Pam Engberg and Mike MacFadden, James Stearns, Jr. and Brimfield  
Athletic Association players and parents.

Cable recording: J. Bolte

(McCarthy) called to order at 6:31 p.m.

**Payroll & Warrants:**  
Sign by Board

**Minutes:**  
Review and approve minutes of July 2, 2018.

**Motion #18-224:** by (Olszta) move to approve minutes of July 2, 2018 as  
written, seconded by (Vandal), all in favor.

**Review & Action:**

**Brimfield Athletic Association – Championship recognition:**

(Olszta) congratulated the Brimfield Athletic team for their triple A 12 & 0 winning. He presented each player with a certificate of recognition from the Board of Selectmen and added that their coaches, parents, the board and the town were very proud of them.

**Team roster:** Kason McGuire, Grant Komssi, Connor Gamache, Lukas Springer, Erik Ciesluk, Talyn Vallee, Nathaniel Ventimiglia, Braeden Campbell, Andrew Radebaugh, Chase Hill, Angel Pachelo and Zavier Johnson.

**Andrew Nitka-5K walk/bike 2019 to support military working dogs:**

This walk is to support military dogs and their handlers. Andrew has already spoken to the Police Chief about the route which will start at St. Christopher's Church and end at the common. On the common there will be a presentation by a K9 unit on their jobs and how the dogs are handled. A plan for water stations and shuttles back to the Church are also planned. This is sponsored by the Knights of Columbus and donations are being sought to put together care packages that will go overseas to the military units and local towns in need. The Police Chief will help work out logistics. Registration is planned for 8 am and the walk will begin

between 9 & 9:30. Whether it will be held Saturday or Sunday is still to be determined. The board is in favor.

Complaint: trucks on Washington and Kings Bridge Rd:

James Stearns, Jr. from 41 Washington Road brought a complaint to the board about Palmer Paving trucks that travel through his neighborhood daily. At least 27 trucks are coming off of Rt. 67 over Kings Bridge Road and then down Washington over to the town of Warren. They start as early as 6:30 a.m. and are not stopping at the stop sign at the end of Kings Bridge Road. He wanted to know if they had a permit with the town to travel through.

(McCarthy) will speak with the Building Commissioner and Highway Surveyor about permitting any deterioration of the bridge from the trucks. As well as the Board of Health for noise regulations. The board asked for several weeks to look into the issue. Tentatively on the August 20<sup>th</sup> agenda.

Announcement: Keno at Brimfield Market:

The board made public that the board was notified by the MA State Lottery Commission that Brimfield Market will be installing a Keno monitor to existing KENO To Go.

Appointments:

Requests for ZBA appointments were made by Michael MacFadden and Kevin Moore. (McCarthy) felt ZBA would have been in violation at their July 9<sup>th</sup> meeting because MacFadden had not been reappointed at that time and the town would have been at fault. The meeting was postponed. He was not in favor of reappointing MacFadden due to concerns with truthfulness during the Cumberland Farms joint meeting with the Selectmen and conflicts on their board.

MacFadden explained that past practice had been until someone else was appointed a member was still considered on the board. His request for reappointment was sent from his work email and he didn't realize until he hadn't heard back that it did not go through to the Selectmen. He didn't see the conflict as a problem because it didn't affect him directly. Discussion of ZBA and prompt for a special permit for variance for Cumberland Farms. He would still like to be considered for the appointment.

(Shea) stated that a request through email was also received from Kevin Moore.

**Motion #18-225:** by (Shea) move to appoint Kevin Moore to the ZBA until June 30, 2021, seconded by (Olszta), all in favor.

**Motion #18-226:** by (Shea) move to appoint Mike MacFadden to the ZBA as an Associate member until June 30, 2019, seconded by (Olszta), all in favor.  
(McCarthy) No

Town Counsel – K.P. Law until June 30, 2019:

**Motion #18-227:** by (McCarthy) move to appoint KP Law as Town Counsel until June 30, 2019, brief discussion of rate increase, seconded by (Shea), all in favor.

C. Poirier request to carry over unused vacation time:

Board approved

Cable fiber optic update:

Tantasqua IT has been trying to offset any issues and recommends getting the fiber optic which could run approximately \$600 per month. This would help with the new phone system and streaming. A line item will be needed on next year's budget for this ongoing bill.

**Office matters:**

Procedure for incoming mail:

The board will read any incoming mail in the office.

Personnel Officer, board and filing:

(Olszta) and (Haley) will be looking at the personnel policy. Several board members will come into the office to handle filing of personnel documents. Future agenda.

**Old Business:**

Flea Market review:

The board asked for any concerns during the last market in July. Discussion of making sure permits were visible and setting a presentence for Bylaws already set in place. Some field owners are abiding and some are not insuring their vendors all have permits before they begin to sell. Fire extinguishers are not made a priority in every tent. Fire Chief McCarthy explained to the board that the laws had changed with regards to the tents and 90% were in compliance. Vendors made remarks that they had been doing the same thing for 40 years. Site plans are not provided to the Fire Department. He noticed propane tanks next to parking lots and isles too narrow to fit a fire truck through. There is a \$250 fine for violating the fire code. A letter will go out with application renewals for 2019.

D. Girouard mentioned the early selling on Saturday and Sunday before the market opened with visible porters and parking. Fields should be posted closed.

Chief Kuss appreciated the Selectmen's support for enforcing the rules. There is a widespread mild abuse of the system. Some fixed structures such as trees, signs or fencing are inside the 35' setback. The police will be making a more concerted effort to enforce the Bylaws. He wants the shows to run smoothly. The Selectmen should revisit the Bylaws and suggested the parking lots should have permits.

**New Business:**

Planning Board opening:

An opening has existed on the Planning Board since November of 2016. The vacancy was not posted but was on the post card mailing that went out to all residents in May and has been mentioned at every meeting. Resident Noah Smith is interested in being on the board. A majority of combined members were present. This position is elected but can be filled by vote of the Selectmen until the next election.

A nomination was made for Noah Smith. He has lived in Brimfield all his life and works in a saw mill. He would like to get involved in the town.

All in favor. McCarthy, Shea, Olszta, Vandal, of the Selectmen. D. Killian and R. Smith of the Planning Board.

B & B Complaint:

Brief discussion of a complaint received for a Bed & Breakfast in town that may not have all licensing necessary. It is being advertised as an Air B & B but also does events and is serving food. Fire has not inspected. Put on the August 6<sup>th</sup> agenda and include, Police, Fire, Building, Health, ZBA and Town Clerk.

Holland Rd & Abandoned homes:

The State offers a program to assist towns with abandoned homes. Code enforcement is necessary and the town needs to set a chain of protocol for these situations.

**Public Access:**

None

**Adjourn**

Motion #18-228: by (Shea) move to adjourn at 8:20 p.m., seconded by (Vandal), all in favor.

Upcoming Meetings:

Board of Selectmen

August 6, 2018 @ 6:30 p.m.

Respectfully Submitted:

*Carol Camerota*

Recording: Carol Camerota

ACCEPTED: *Vandal*

DATE: *8/6/2018*

Documents Utilized for this meeting

**MATERIALS FOR BACKGROUND AND REFERENCE**

1. Minutes of July 2, 2018
2. 5K Walk/Run information
3. Keno announcement
4. ZBA appointment emails
5. KP Law appointment letter
6. C. Poirier request to carry over days
7. Phone account update